

Report of Area Leader – South East Leeds

Report to South Leeds (Outer) Area Committee

Date: Monday 2nd December 2013

Subject: Children and Young People Out of School Activities 2013/14: Interim Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	Ardsley & Robin Hood, Morley North, Morley South Rothwell	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report outlines the activities carried out by the Outer South Clusters of Ardsley & Robin Hood, Morley North & Morley South and Rothwell from July 2013 to present and the proposed use of funding to 31st March 2014.

Recommendations

The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate
- b) agree to the proposed use of funding to 31st March 2014

1 **Purpose of this report**

1.1 To report to members on the progress and plans for the clusters through 2013/14.

2 **Background information**

2.1 As in 2010/11 and 2011/12, the Outer South Area Committee commissioned in March 2012 the three Clusters partnerships to deliver 'universal activity' with the following criteria:

- Activities should be for a range of age groups (ages 5 - 19)
- Funded activity should complement provision to provide a comprehensive activity schedule across the four electoral wards, within cluster boundaries
- The programme should support and empower the community, voluntary and faith sector to provide local activities for themselves
- Consider funding allocations for a range of positive activities including community days, summer camps, local sport, culture and dance activity, targeting direct provision for children and young people
- Support activities in Outer South Area Committee Priority Neighbourhood areas (NIPs)
- Consider the targeted and coordinated delivery of mini Breeze events which will be marketed across the Outer South
- Provide access to the Breeze Culture Network and necessitate as a statutory duty, partner's uploading concise data to the Breeze and Family Hub websites
- The programme would seek to provide activity programme to August 2014 to run in line with cluster planning and academic years

2.2 The Outer South 2012-15 Area Committee Business Plan (ABP) has Culture, Thriving, Health and Well Being themes at its core. The ABP identified supporting partners in Extended Services, Youth Service, Sports Development and the Third Sector in the provision of out of school and holiday activities for children and young people as a priority. This priority is further supported through the newly delegated Youth Activities Fund which came into effect from June 2013.

2.3 For 2011-12, Members agreed that £20,000 Well-Being funding be used to support the development and delivery of an annual programme of out of school activities. The Area Committee report of 4 July 2011 described how this annual programme would be developed with partners of the Outer South Children and Young People Working Group, the community and voluntary sector, working through the Outer South Clusters of Ardsley and Tingley, Morley and Rothwell.

2.4 For 2012 -13, Members agreed that £20,000 Well being funding would continue to be used to support the development and delivery of an annual programme of out of school/holiday activities.

2.5 For 2013-14 Area Support developed this Commissioning Pilot by working closely with the Cluster Managers. The design and implementation of this process was undertaken by the Cluster Managers with the agreement of the Cluster Steering Groups. The proposals were refined based on a clear evidence of 'need' which dovetailed and added value to existing cluster funding.

2.6 The Activities Grant as a separate grant ceased in August 2011. Since August 2011, the cluster budgets have increased family support and emotional health and wellbeing services as a response to need and provided a budget for a universal and targeted approach to out of school and holiday activities in the three clusters as clusters continue to move towards the locality Children's Services structure.

3 Main issues

3.1 April 2013 – March 2014 Programme Commissioning

3.1.1 Clusters have allocated funding to help schools and communities to ensure local affordable out of hours activities are accessible to all children (universal) including those children and young people who would not otherwise be able to afford them (the target group determined by schools as 'vulnerable' or 'targeted'). The purpose of funding is to support the raising of aspirations and opportunities beyond the school day and in holiday times, creating more positive relationships with low income families and enabling engagement with schools, learning and attainment for children who qualify for free school meals. All activities support the Children Leeds outcomes:

- CYP Are safe from harm
- CYP do well at all levels of learning and have skills for life
- CYP choose healthy lifestyles
- CYP have fun growing up
- CYP are active citizens who feel they have a voice and influence

There is significant focus on the '3 obsessions' of raising attendance, reducing the risk of children and young people who are Not in Employment, Education or Training (NEET) and reducing the need for children and young people to be Looked After.

3.1.2 Outer South Well Being Funding allocations for **2013-14** have been calculated using a formula provided in the 4 July 2011 Outer South Area Committee Report, which equates to:

	Allocation %	Allocation £
Cluster of Ardsley Tingley Schools	22	4,400
Morley Children's Services Cluster	42	8,400
Rothwell Cluster	36	7,200
Total	100	20,000

3.2 Activities from July 2013 to September 2014

3.2.1 Following consultation with young people and drawing on previous experience, clusters advertised for providers through the city wide electronic Breeze Culture Network, which offers all providers the opportunity to submit proposals for consideration. Each Cluster Steering Group has an Activities Sub-Group to consider all proposals against agreed criteria. The Children Leeds approved 'ABC Protocols' were used for all contracts.

3.2.2 The 2013/14 cluster budgets for out of school and holiday provision are

- Cluster of Ardsley and Tingley Schools: **£12,000**
- Morley Children's Services Cluster: **£40,000**
- Rothwell Cluster: **£30,000**

3.2.3 These figures represent cluster funding allocated to activities for children and young people. Whilst each cluster has employed and commissioned staff to respond to supporting universal, universal plus and targeted services for children, young people and families with varied levels of need, there remains limited opportunities for targeted children and young people across the outer south to access universal out of school hours and holiday activities at an affordable cost.

3.2.4 These figures reflect the change in cluster focus to increased family support and emotional health and wellbeing services. Each cluster has employed and commissioned staff to respond to supporting universal, universal plus and targeted services for children, young people and families with varied levels of need.

3.2.5 Total cluster budgets for clusters for 2013/14 (ending August 2014) including Wellbeing Funding to support both universal and targeted activity.

- Cluster of Ardsley and Tingley £16,400
- Morley Children's Services Cluster £48,400
- Rothwell Cluster £37,200

3.2.6 The overall activities budget for each cluster comprises of Wellbeing funding (approximately one quarter of the overall activities budget) together with cluster funding. This combination enables clusters to maximise the benefit to children and young people by providing more out of school hours and holiday provision together with match funding and contributions in kind from partners. The co-ordination and quality assurance provided by clusters ensures that activities are of a high standard whilst avoiding duplication.

3.2.7 Match funding across the clusters includes following:

- Staffing
- Venues
- Equipment
- Transportation
- Publicity
- Resources

3.3 **Children and Young People Working Group**

3.3.1 The working group has met on one occasion between March and December 2013 and has reviewed and updated the Terms of Reference. The working group has been put on hold pending the outcome of the Activities Fund Steering Group which was established to support the newly delegated Youth Activities Fund.

3.4 Voluntary and Community Sector

- 3.4.1 The voluntary and community sector are encouraged and supported to access the procurement briefs on the Breeze Cultural Network on an ongoing basis.

3.5 Planning and Commissioning

- 3.5.1 As previously, the commissioning process enabled clusters and partners from the Children and Young People's Working Group to ensure the activities that were offered complimented existing provision and covered a wide range of activities and all the age ranges.
- 3.5.2 Previous and ongoing consultation processes with young people by the clusters and the Youth Service ensured that young people and children's voice shaped the menu of activities e.g. older children prefer to have activity away from the main base of school.
- 3.5.3 Joint planning continues to prevent duplication of dates and activities.
- 3.5.4 The Breeze Culture Network offers a fair and transparent tool to put out to tender briefs for commissioning activity with young people. Signposting to this Network gives all agencies information and access to the process for being locally commissioned.
- 3.5.5 Following from the pilot work with Breeze in previous years, it is hoped to put in place a more robust process for gathering information on young people's access to activities. Breeze cards have been used for registration at activities; however this process is currently being re-assessed, due to proposed changes within the Breeze team. Cost and capacity for collation of data has had a significant impact on the availability of data through Breeze.
- 3.5.6 For Summer 2013, the increase in uptake across all three clusters was encouraged through the hands on approach with the publicity of information e.g. to delivering assemblies, advertising activities on websites and through Family Support Workers direct support work with targeted young people and their families. Feedback from parents/carers seemed to indicate that many activities were over-subscribed in part due to economic factors
- 3.5.7 The Rothwell Cluster produced 7,500 copies of 20 page glossy booklet at a cost of £1,830 and distributed to all children and young people via schools, community and public venues.
- 3.5.8 Ardsley & Tingley & Morley Clusters produced 5,130 copies of 20 page glossy booklet at a cost of £1,533 and distributed to all children and young people via schools, community and public venues. The Clusters have also developed a website which has links to all the schools within Morley, Ardsley & Tingley and to other partners.

3.6 Outcomes

- 3.6.1 The programme to date funded by both the Wellbeing Fund and continuing cluster budget has supported a programme of activity in all three cluster areas. A perception of increased engagement in planned activity may support a significant reduction in ASB as reported by Police Tasking Groups across the Outer South.
- 3.6.2 Using the Clusters as the single point of contact streamlines communication between agencies supporting particularly access for Children Looked After (CLA) and families seen as vulnerable. Agencies working with CLA and targeted children were keen to access the Summer Programme of activities and because of the joint publicity were able to incorporate the summer programme into their child protection planning. Continued strengthening of relationships between the Cluster and Children's' Social Work Services continues to have a positive knock-on effect in the coordination of services and opportunities for targeted families.
- 3.6.3 The Ardsley & Tingley Cluster supported the Children's Centres by providing funding to hold holiday activity days during the summer period. These fun days were open to those who attend the children's centres with children aged 0-5 but in order to reach the older age range the Cluster staff supported these days providing activities for older groups. This allowed for the whole family to access the centres on those days not limiting it younger children. Each of the 3 Morley Children's Centres accessed this support.
- 3.6.4 The joined up approach and direct communication facilitated swift and easy access for children and young people being supported by specialist services, such as Signpost, Children's Social Work Services, Children's Centres, School staff and health professionals.
- 3.6.5 Most cluster activities were over-subscribed, in part due to economic factors (decreased number of local affordable universal activities being offered throughout the community) and in part due to better communication and co-ordination between professionals from Children's Services and clusters.

3.6.5 Overall figures based on half day as one session:

Summer 2013

Table A

Cluster	Rothwell	Ardsley & Tingley	Morley
No of sessions	139	205	205 + (Mini Breeze)
No of places accessed	1,836 + (Mini Breeze: 790)	1565 + (Mini Breeze)	3171
No of targeted places accessed	502	300	300
No VCF sector providers	3	2	2
No. statutory providers	4	2	2
No. of other providers	3	10	10
Providers commissioned	Youth Service Breeze Back Lane Stables The Works Skate park Rothwell Leisure Centre Total Sports Coaching School staff Health for All Curry Cuisine Groundwork	Youth Service Leeds to Success -Spirit of Summer Camp Leeds to Success – Community Impact Challenge Tae Kwon Do School of Excellence You Play Music Back Lane Stables InspireEd Total Sports Coaching Health for All Discover and Create The Climbing Wall Morley South Children's Centre DAZL Tetley's Motor Services	Youth Service Leeds to Success -Spirit of Summer Camp + Community Impact Challenge Tae Kwon Do School of Excellence You Play Music Back Lane Stables InspireEd Total Sports Coaching Health for All Discover and Create The Climbing Wall Morley South Children's Centre DAZL Tetley's Motor Services
Total cost of summer activities	£17,560	£7,623	£17,900

3.7 Proposed programme for sessions using the Wellbeing Fund to April 2014

Cluster	Rothwell
No of sessions anticipated	50
No of places to be accessed	500
Proposed activities	Range of sports, day trips, creative arts, informal educational and leisure activities

Cluster	Morley, Ardsley and Tingley
No of sessions anticipated	60
No of places to be accessed	600
Proposed activities	Range of sports, day trips, creative arts, informal educational and leisure activities

3.8 Future Plans

Ardsley & Tingley

3.8.1 Ardsley & Tingley cluster has prioritised health and well being as one of the areas for development. Links have been developed with the Youth Service to enable young people to access alternative provision after school, developing practical skills, for example motorbike maintenance and stable management programmes. Furthermore Chef Schools have been developed in partnership with Toby Carvery for key stage 2 children. These have been running from June 2013 and will continue to run until March 2014. This project enables children to work within the kitchen supervised by a trained chef, discuss healthy eating and then sample the foods discussed.

3.8.2 A Cluster council was set up May 2013 in order to enable young people to have a voice when it comes to the decision making around cluster budget and choice of activities they would like to see available. This has given a group of children and young people the opportunity to have their say on issues that impact them and be able to feedback to their own school council. The cluster council has chosen 2 community projects that they would like to help plan and deliver this academic year. The chosen community projects are a diabetes campaign and a road safety campaign. Meetings are held termly and updates sent the council between meetings.

3.8.3 In order to reduce printing costs, the cluster is currently trialling the distribution of publicity material in an electronic format for partners to issue to children, young people and families, with a small number of hard copies available in public venues such as libraries and reception areas. Activities are also advertised on the cluster website.

Morley

3.8.4 Morley Cluster has collaborated with the Youth Service and Morley Leisure centre in order to provide activities for young people on a Friday evening at Morley Leisure centre. It was evident that young people in the community need to be more actively involved in exercise and believe that the newly refurbished leisure centre would be an ideal place for activities for older children to take place. The leisure centre is located centrally and would be easily accessible to the vast majority of young people. The new centre manager has welcomed the collaborative approach and the sessions have continued to run since they were

set up in 2012. The cluster is working with Theatre in Education on the Real Boy interactive play. The play is delivered to all year 5 pupils in the Morley schools and addresses the issue of domestic violence. This is the second year of delivering this performance. Furthermore Chef Schools have been developed in partnership with Toby Carvery for key stage 2 children. These have been running from June 2013 and will continue to run until March 2014.

- 3.8.5 As part of our program to ensure children and young people have a 'voice' and be involved in the decisions about the activities they would like to see available the Cluster set up a cluster council in May 2013. This has given a group of children and young people the opportunity to have their say on issues that impact them and be able to feed back to their school council. The cluster council has chosen a community project that they would like to help plan and deliver this academic year. The chosen community project is a Mini Breeze event in Morley. The young people would like to develop this idea, organise it and plan the delivery with the support of the Breeze team, Council members and the Cluster team.

Rothwell

- 3.8.6 The Rothwell cluster has employed an Activities Co-ordinator who has begun to revisit current processes, ensuring that children and young people have a voice and influence decisions being made about activities. Consultation with children and young people is ongoing to offer an attractive menu of activities that children and young people both enjoy participating in and benefit from. This is done by including children and young people in the planning group as well as ongoing consultation at a variety of events. Feedback from young people aged 11+ includes activities taking place off the school site, which the cluster has taken on board for this age group. The cluster continues to prioritise the support of local groups and events where possible, including the Fun Day at John O' Gaunts and the Rothwell Mini-Breeze in the summer.
- 3.8.7 In order to reduce printing costs, the cluster has trialled publicity material in an electronic format only for partners to distribute to children, young people and families, with a small number of hard copies available in public venues such as libraries and reception areas. This trial, however, saw a reduced number of participants in activities and the cluster continues to seek innovative, yet inexpensive, means of informing the community of activities on offer.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Wellbeing budget is secured at Area Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

4.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

4.2.3 A light touch Equality Impact Assessments is carried out for all projects.

4.3 Council policies and City Priorities

4.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

4.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

5 Conclusions

5.1 The partnership work between Outer South Area Committee, the clusters and partners, continues to result in Wellbeing funding and cluster funding supporting a varied menu of a broad provision of out of school and holiday activities for 5-19 year olds across the Outer South. The activities are welcomed by children, young people and families and well attended, often oversubscribed.

5.2 The Leeds City Council Breeze Culture network is an invaluable tool in the process, ensuring the maximum number of agencies and partners are able to bid into a fair and transparent process.

6 Recommendations

6.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate
- b) agree to the proposed use of funding to 31st March 2014

Background documents¹

There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.